

Health Insurance Benefits for Peace of Mind

Your employer is offering health insurance coverage through a health reimbursement arrangement (HRA) that allows **you to choose** the health plan that best fits **your needs!**

How to Log in & Get Started



Identify your needs

- List of preferred doctors, hospitals, & prescriptions
- Type of care- preventive, specialty, & planned procedures
- Gather birth dates & SSN for you & dependents



Shop for insurance plan

- Look for a "welcome" email from Take Command to create an account
- View recommended plans; filter & sort list
- Need help? [Schedule an enrollment call](#)



Enroll & enjoy coverage

- **"Easy Enroll"** plans: Take Command will submit application, payment, confirm enrollment*
- **"Self-Enroll"** plans: **you** complete application & confirm plan details in HRA Hub

Self-Enroll Plans - Additional Steps

- ✓ After selecting your Self-Enroll plan in HRA Hub, follow the link and select the same plan on the carrier's site or exchange and **complete your enrollment application.**
- ✓ After completing enrollment on the carrier site or exchange, **return to HRA Hub** and **upload your proof of coverage (POC)** and **set your recurring premium.**

*Extra Step Plans

- ✓ **Important:** Follow instructions sent to you by Take Command and/or the insurance company to finish your enrollment. Examples include entering payment details for the initial premium payment, enabling recurring payments, providing a signature, etc. **Required to complete enrollment and obtain coverage!**

Medicare and Existing Individual Market Health Plans

- ✓ If you are on Medicare or are already enrolled in a compliant individual market health plan, log in to your portal and **upload your proof-of-coverage that shows your name and names of covered individuals, insurance carrier and plan name, dates of coverage, and monthly premium amount.** Then set your recurring premium. When approved, you'll be all set for reimbursement.
- ✓ For Medicare, the Red, White & Blue card showing Part A and B or Part C is a great option for proof-of-coverage.